STAFF COUNCIL
APPALACHIAN STATE UNIVERSITY
Minutes of the Meeting Held May 12, 2009
(Approved June 9, 2009)

PRESENT: Judy Cereghino, Lou Ann Church, Donna Davis, Thomas Dedge, Monique Eckerd, Gloria Eggers, Peggy Ellis, David Freeman, Sali Gill-Johnson, Tony Grant, Wanda Hamilton, Natalie Hill, Susan Hisle, Edward Hyle, Kristin Hyle, Tami Johnson, Kim Jones, Molly Kadyk-Bruch, Kathy Mann, Denise Marsh, Jennifer Maxwell, Patrick McCoy, Jackie McInturff, Angie Miller, Sheryl Mohn (alternate for Monica Harless), Lisa Moore, Chris Popoola, Monica Rose, Amy Sanders, Stacy Sears, Janet Seatz, David Shervington, Jamie Tedder, Marlena VanVliet, Janice Voss, and Angel Wood (alternate for Barbara Scarborough)

EXCUSED: Katherine Alford, Carol Anderson, Diana Barbee, Chris Bledsoe, Erin Carpenter, Sarah Chapman, Bob Charlebois, Kathy Deas, Alice Gryder, Monica Harless, Sandy Hicks, Seth Norris, Jenny Primm, Tanya Randall, Barbara Scarborough, Janice Smith, Krystal Stewart, Laura Young, and Cathy Ziegler

ABSENT: Elaine Berry, Wes Berry, Michelle Boisclair, Kay Clark, Pam Cline, Betsy Craft, Laurel Elam, Peggy Eller, Jane Fitchlee, Debbie Gragg, BR Hoffman, Kathy Howell, Julie Huffman, David Jamison, Sharon Kincaid, Loretta Link, Diane Lowenberg, Mark Lunsford, Clinton Marsh, Caroleene McGlamery, Carol O'Saben, Dee Pelliccio, Kathy Ray, Rob Robertson, Cathy Scott, Jamie Seay, Kevin Snook, Jeff Tickle, Shelley Wainscott Wallin, Charles Wallin, Robin Waters, Lisa Watson, Ezell Williams, Todd Williams, Fran Wilson, Kelley Wolcott, Vickie Young

1. Stacy called the meeting to order and welcomed all members and guests. She thanked everyone for the privilege and honor to serve and turned the meeting over to incoming President Chris Popoola. Chris also thanked everyone for the honor to represent staff in the upcoming year and asked members to remain steadfast in these challenging times.

Chris recognized Denise Marsh, Janice Voss, and Stacy Sears for all of their hard work on behalf of Staff Council over the past two years and presented each with a plaque.

2. Presentation: Greg Lovins, Interim Vice Chancellor, Business Affairs; and Ron Dubberly, Director, Food Services – Mr. Lovins and Mr. Dubberly presented a response to the request from Staff Council for Food Services to offer a meal discount. After a presentation on the general operations of Food Services, Mr. Lovins and Mr. Dubberly announced staff and faculty will receive 5 percent discount at McAlister’s Deli, located in Plemmons Student Union, beginning in fall 2009. Employees must use their Appalachian Express Charge Account on their App Card for payment. If you need to establish an Express Charge Account, contact the App Card office at ext. 6141.

3. It was moved (Peggy Ellis) and seconded (Jamie Tedder) that the minutes of the April 7 meeting be approved. Motion carried.

It was moved (Peggy Ellis) and seconded (Jamie Tedder) that the minutes of the April 7 meeting be approved. Motion carried.
4. It was moved (Judy Cereghino) and seconded (Janet Seatz) that the May Treasurer’s Report be approved as listed. Motion carried.

<table>
<thead>
<tr>
<th>Account Name</th>
<th>Account Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Fund</td>
<td>109130</td>
<td>$3,053.04</td>
</tr>
<tr>
<td><strong>State Account</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff Centennial Park</td>
<td>227899</td>
<td>$264.27</td>
</tr>
<tr>
<td>Children's Shopping Spree Fund</td>
<td>990152</td>
<td>$2,275.50</td>
</tr>
<tr>
<td>Associated Scholarship Fund</td>
<td>990155</td>
<td>$6,144.90</td>
</tr>
<tr>
<td>Receipt Supported Fund</td>
<td>990158</td>
<td>$1,318.61</td>
</tr>
<tr>
<td><strong>Special Funds Accounts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff Centennial Park Project Fund</td>
<td>992561</td>
<td>$641.64</td>
</tr>
<tr>
<td>Foundation Staff Council Shopping Spree Fund</td>
<td>992568</td>
<td>$290.00</td>
</tr>
<tr>
<td><strong>Foundation Accounts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ASU Staff Endowed Scholarship Fund - Contribution</td>
<td>994931</td>
<td>$20,037.63</td>
</tr>
<tr>
<td>Endowed Scholarship Fund - Net Assets</td>
<td>994931</td>
<td>$18,050.93</td>
</tr>
</tbody>
</table>

* $10.25 Cashier's Book remains encumbered; Update printing frozen
** Additional $1837 in deposits + $195 expenses dining cards
*** Received check from Sherwin Williams for $95.11

5. Old Business
A. Fundraising Committee: Silent Auction – Peggy Ellis read an e-mail report from Sarah Chapman who was unable to attend the meeting:
   “Thanks to all staff council members who helped collect donations and participated in the Silent Auction. We had almost 80 items, and raised $1,642 toward the Staff Council Scholarship Fund. A very special thank you to the staff of Plemmons Student Union who allowed us to set up in the Grandfather Ballroom pre-function area, and to Denise Marsh with Health Promotion who allowed us to piggy back onto the Faculty/Staff Blood Drive. While it was not our original plan or venue, everyone worked hard to make it happen!

B. Scholarship Committee presented a motion to approve $5,000 for seven scholarships to the following recipients:
   Clinton Lawrence, Caitlin Garn, Chad Garn, Holly Lusk, and Shane Watson – $800 each
   Katelyn Creed and Emily Wood – $500 each
   Janice Voss seconded the motion. Motion carried. The scholarship recipients will be notified.

C. Chancellor’s Advisory Committee – Susan Hisle, new chair of the committee, announced that five areas of concern have been identified. The committee is working on fine-tuning the questions, and will meet with the Chancellor on June 3.

6. New Business
A. Staff Council Budget – Tami Johnson announced that Staff Council is unable to spend any funds from the operating budget. For at least the remainder of this fiscal year, the Staff Update will not be printed. The Constitution Committee will not be re-printing the revised bylaws, and refreshments for Staff Council meetings have been put on hold. Stacy announced we will continue to move forward using the web site for communication.
7. Staff Assembly Update – Stacy Sears gave an update from the recent Staff Assembly meeting. Seventeen schools were present for the video conference.
   - Currently there are two budgets. The Governor’s budget was released first with the Senate budget following. The Senate budget is more favorable to UNC than the Governor’s budget. But in light of the current shortfall, it is unrealistic. The House budget is dealing with a $3 billion shortfall. Their budget might be released at the end of May, at which time both Chambers will go into conference. This is a multi-step process, and we are only at the second step. A lot of unanswered questions remain.
   - Furloughs were discussed and the “behind the scenes” actions that are taking place to determine how to best record funds and time.
   - Health Plan was discussed. The smoking and weight management clauses did pass. Beginning 2010, those employees who smoke [use tobacco products] or who have covered dependents that smoke will only be covered on the 70/30 plan. Beginning 2011, those employees (and covered dependents) with a BMI above a certain level will only be covered on the 70/30 plan. There is a lot to be worked out on the implementation of these regulations.

8. Human Resources Update – Patrick McCoy
   - As expected, furloughs have consumed a lot time. Questions are still being asked and answered.
   - Human Resources is working on a comprehensive communication piece to send to employees that will address the questions regarding the furloughs and how to handle all types of employees. Unedited FAQs from the different sources will be posted to HRS web site.
   - Health Plan – The 8.9 percent increase in dependent premium cost will begin with June’s paycheck. There will be another 8.9 percent increase in dependent premium cost next year as well. Mr. McCoy reiterated the news from Staff Assembly that there are still many questions regarding the enforcement of the tobacco and BMI restrictions to the health plan.
   - Angie Miller announced that soon, employees may have to show proof that dependents are your dependents. This could be in the form of birth certificates, student records, foster care records, adoption, records, marriage certificates, and perhaps even tax returns. More information will come as it’s received in Human Resources.

9. Kudos were presented to the Fundraising committee for all of their efforts throughout the year, especially for the success of the Silent Auction and their determination to make it happen. Committee members are: Peggy Ellis (co-chair), Lisa Watson (co-chair), Monica Rose, Fran Wilson, Angel Wood, Laura Young, Janice Smith, Krystal Stewart, Sarah Chapman, Jennifer Maxwell, Katherine Alford, and Barbara Scarborough

10. Council Concerns
    - Chris announced that the adverse weather question will be addressed during the Chancellor’s Advisory meeting.

11. Announcements
    A. Emergency Exercise – May 13, 8am – 12:30pm – this will be a controlled exercise
    B. Name Tents & Folders – Amy announced that all members will receive new name plates at the June meeting. Also, because we no longer have use of the same meeting space for each meeting, Staff Council Members will now be responsible for bringing their own folders to meetings if they choose. Amy will distribute and collect the name tents at each meeting.

12. It was moved (Jackie McInturff) and seconded (Denise Marsh) that the meeting be adjourned.

Upcoming Meetings (all begin at 1:30pm):
   June 9: Room 114, Belk Library; John Blackburn, Chair, ASU Board of Trustees
   July 14: Room 226 Linville Falls, Student Union; Patrick McCoy, Director, Human Resources
   August 11: Room 114, Belk Library; Charlie Cobb, Director, Athletics