

Appalachian State University Staff Senate
MEETING MINUTES
Tuesday, March 12, 2019, 1:30 p.m.
IG Greer, Room 224



- I. Call to Order
 - a. Attendance and Recognize guests
 - i. Call to order
 - ii. Guests: Wes Armstrong, new Director of Financial Aid and Aubrey Jones, RCOE doctoral program.
- II. Approval of February 2019 Meeting Minutes
 - a. Motion to Approve: Geralyn Mitchell
 - b. Second: Jim Dees
 - c. Discussion: none
 - d. Vote: no opposition; no abstentions; minutes approved
- III. Guest Speakers –
 - a. UPPC Representatives (Katie presented to Staff Senate here in lieu of UPPC reps)- Discussion of answers to questions for UPPC- wrapping up current strategic plan. Next year starts new strategic plan. Katie will forward our answers to UPPC. Our answers were a great exercise in reflecting on our work in the strategic plan. Our work fits into strategic directions 2, 3, 4, 5, and 6.
 - i. Comment to add communication plan and constituencies to this document as a success.
 - ii. Discussion of supervisor support of participation in Staff Senate and other university activities. This has been a problem for a long time and can be explicit or not. We need upper administration and human resources support on this issue. Could this be written into policy? Perhaps share with supervisors samples of what happens at Staff Senate.
 - iii. Clearer goals for committees and Staff Senate could help with Senator Engagement. We should also revisit those goals and talk about a strategic plan for Staff Senate.
 - b. Matthew Dockham (Legislative Liaison)- External Affairs and Community Relations, works to identify ways to strengthen relationships between campus and stakeholders.
 - i. UNC Board of Governors Agenda. These efforts have been approved by the Board for discussion at General Assembly.- Summer school for student success, faculty recruitment and retention, stronger pathways with community college system, lab school operations, teaching fellows expansion, carry forward fund authority raise from 2.5% to 7.5% (this is solely for repairs and renovations).
 - ii. General Assembly Items of Note: transition from 32 to 24 members, voter id bills (trying to allow students to use student ids to vote, 2 bills currently), commission on the fair treatment of college student athletes (looked at compensation, name rights, and healthcare, Matthew is sending Katie report to send out), UNC Board of Trustees, Battle of the Bonds (House, Senate, Governor)
 - iii. Student Government Association members went to Raleigh last week to see how things work there.

- iv. Paid family leave discussion- We're represented on a committee at Staff Assembly, and Staff Assembly will take these suggestions to the Board of Governors. There are also bills at the federal level right now.
- v. Board of Governors coming next week, meeting Thursday and Friday. There are still public comment spots open. Matthew sending link to Katie. Discussion of Staff Senate being represented.
- vi. Governor's budget came out today. Matthew is sending Katie a side by side.
- vii. UNC Energy Summit last week; Lee Ball has been in touch with the Governor's Office about being an example. EOAD- ask Jim what this is.

IV. Chair's Update

- a. BOG here next week. Friday morning meeting is broadcast.
- b. Board of Trustees here week after. Friday meeting is open. Thursday committee meetings are also open.
- c. Feedback Form Updates:
 - i. Health Promotions- Varsity Gym is being repaired, to open Fall 2019. Lab at Levine will stay open. Gabby has been working with Health Promotions to make sure there are more classes available at times that work for Staff.
- d. Executive Board and Officer Positions- We're taking nominations now for all positions. Email staffsenate@appstate.edu. Paper ballot elections at April meeting. Executive Board meets once a month as well and also liaise with a committee. Geralyn chairing Elections committee.
- e. Staff Assembly Update- Katie's call with Staff Senate Chairs- March 25 and 26 meeting in Chapel Hill. Adverse Weather Working Group sent memo to interim UNC President asking for advocacy at the legislative level on Condition 2 as it is burdensome, especially for positions in which you cannot work remotely. Parental Leave Work Group will be giving update at this meeting, with research from other campuses and state systems. They will write a proposal based on this.
- f. Chancellor's Cup Golf Tournament- May 16. We can participate on the golf team or work on one of the holes. Let Katie know if interested.
- g. Faculty Senate Update- Katie attended this month. Voter ID Law was discussed quite a bit. Updates to Faculty Handbook were also addressed.
- h. Budget Meetings April 12.
- i. Chancellor's evaluation was emailed to all faculty, staff, and students. Once compiled, a reading committee was convened. Katie sits on this committee. They will write a summary report, for review by the Chancellor and Board of Trustees. There was a good amount of staff feedback. Overall there was a low response rate.
- j. July 22 and 23 Staff Assembly meeting will be on campus. We'll need volunteers.

V. Treasurer's Report (table included)

Appalachian State Staff Senate
Monthly Treasurer's Report
For Month Ending February 28, 2019

Fund Name	Account Number	Beginning Balance	Income	Expenses	Ending Balance
State Funds					
Operating Fund	109130	2,156.44	0.00	0.00	2,156.44
Special Funds					
AppKIDS (Foundation Supported)	227202	0.00	0.00	0.00	0.00
AppKIDS (non foundation)	990152	8,631.99	0.00	0.00	8,631.99
Associated Scholarship Fund	990155	1,060.43	880.00	-165.00	2,105.43
Receipt Supported Fund	990158	869.38	0.00	0.00	869.38
Foundation Funds					
Foundation AppKIDS fund (Supports 227202)	992568	2,513.12	255.00	0.00	2,768.12
Appalachian Staff Current Scholarship	993465	2,868.64	0.00	367.00	2,501.64
ASU Staff Endowed Scholarship Fund - Principal	994931	20,037.63	0.00	0.00	20,037.63
ASU Staff Endowed Scholarship Fund - Earnings	995931	5,707.05	0.00	1,022.32	4,684.73
Endowed Scholarship Fund - Total Assets	994931 & 995931	25,744.68	0.00	1,022.32	24,722.36

VI. HR Update

- a. Mark opened for questions
 - i. Service Awards- Recognition had been at breakfast. A service banquet will happen instead. Monetary awards were paid in December.
- b. Employee Engagement survey- HR has been conducting focus groups. They did not hit target goal, but the discussions and feedback were great. HR is taking the feedback to leadership.
- c. Staff Appreciation Lunch Event- April 16. Save the date went out today.

VII. Committee Updates

- a. Events Committee
 - i. April meeting- Exec Board elections, no guest speaker, open discussion about Summer Shindig
 - ii. AppKids 5k- April 6. Need participants and volunteers
- b. Quality of Life Committee
 - i. No Update
- c. Staff Recognition Committee
 - i. Question about communicating who nominated people for shoutouts.
 - ii. No Update
- d. Policy & Constitution Committee
 - i. No Update
- e. Fundraising Committee
 - i. May 15 Golf Tournament- Need items for swag basket. Can use CSL to work event
 - ii. Working on share nights
 - iii. Silent Auction at Staff Appreciation Lunch, need more items
 - iv. Dining Cards- keep selling
- f. Marketing Committee
 - i. Send Clint things to push on social media
- g. Elections
 - i. close on Friday
- h. Scholarships Committee
 - i. 22 complete applications. Readers will be reading them this month. We will present our awards for approval at April meeting.

VIII. Old Business

IX. New Business

- X. Adjournment
 - a. Motion: So many people
 - b. Second: Geralyn
- XI. Open Comments
- XII. Mark Your Calendar dates
 - a. Next Meeting: April 9, 1:30-3 pm. No Speaker: Executive Board Elections and open discussion about the Summer Shindig.
 - b. Staff Connect: March 27, 4-6 pm, Whitewater Room PSU.