

Appalachian State University Staff Senate

MEETING MINUTES

Tuesday, April 9, 2019, 1:30 p.m.

IG Greer, Room 224



- I. Call to Order
 - a. Attendance and Recognize guests
- II. Approval of March 2019 Meeting Minutes
 - a. Kevin Delgado – Motion
 - b. Geralyn Mitchell – Second
 - c. Approved
- III. Chair's Update
 - a. Feedback form update
 - i. Job application drop down menu choice for non-binary applicants. Forwarded suggestion to Mark Bachmeier.
 - ii. Community service opportunities on Announce, etc., to encourage people to use their CSL.
 - iii. Catering/Food Services Update – due to rising costs, Staff Senate will be shifting to coffee and pastries starting in May.
 - iv. New Employee Orientation sign-ups: Janice Smith has prepared a sign-up sheet for the rest of the year.
 - v. Staff Assembly Update
 - 1. OSHR Compensation Study – the rest of the UNC System is on a new HR system. There is a study happening to gauge the results of this system. UNC System employees are not in this system.
 - 2. Current updates to career banding – The UNC System Office raise both the market rate and maximum salary 5.8%. This will not bring immediate changes.
 - 3. Revised SHRA Scorecard coming out soon – New Scorecard is currently being reviewed by campus HR offices, and once approved, will be presented to Staff Assembly and will be shared to Staff Senate.
 - 4. Paid Parental Leave – Katie Howard sits on the working group for Staff Assembly. They met with the NC State group, who wrote a proposal to move forward to the Interim President of the UNC System. This would have to be a legislative change. The request is for the President to support this and advocate for it.
 - a. New Proposed Bill – HB 442 Proposed Parental Leave
 - i. A BILL TO BE ENTITLED 2 AN ACT DIRECTING THE PROGRAM EVALUATION DIVISION TO STUDY THE 3 MATERNITY AND PATERNITY LEAVE BENEFITS OF STATE GOVERNMENT 4 EMPLOYEES SUBJECT TO, AND EXEMPT FROM, THE STATE HUMAN 5 RESOURCES ACT. 6 The General Assembly of North Carolina enacts: 7 SECTION 1. The Joint Legislative Program Evaluation Oversight Committee shall include in the biennial work plan of the Program Evaluation Division an evaluation of the maternity and paternity leave benefits currently afforded to State government employees. The evaluation shall include the maternity and paternity benefits available to

employees in State government who are subject to, as well as those employees who are exempt from, provisions of the State Human Resources Act, Chapter 126 of the General Statutes. In particular, the evaluation shall examine best practices, the range of benefits provided by other state governmental employers, and a comparison to relevant trends in the private sector. SECTION 2. This act is effective when it becomes law.

b. NC State's Recommendation Approved to move forward – being reviewed and revised now by Staff Assembly.

- vi. Hosting July Staff Assembly Meeting – All Senators are welcome to attend the meeting. Parkway Ballroom PSU 420, July 22-23. Starts around 8:30 a.m. Monday morning until 5:00 p.m. Probably 8:30 a.m. – noon on Tuesday. Email Mallory Sadler or Katie Howard to volunteer.
- vii. Erskine Bowles Award – Sponsored by Staff Assembly. Each campus is encouraged to nominate an employee. Looking for extensive involvement to improve community. Send nominees to Katie Howard.
- viii. Chancellor's Cup Update – Need a hole sponsor to be able to send people to work. May 15. Can join staff gold team – currently have 2 signed up. Also in need of local items for a basket giveaway.

IV. Treasurer's Report (table included) – Heather absent. \$120 increase in scholarship fund from dining cards. Going to sell them at silent auction at Staff Appreciation Event, April 16 from 11am – 2pm.

Appalachian State Staff Senate
Monthly Treasurer's Report
For Month Ending March 31, 2019

Fund Name	Account Number	Beginning Balance	Income	Expenses	Ending Balance
State Funds					
Operating Fund	109130	2,156.44	0.00	126.75	2,029.69
Special Funds					
AppKIDS (Foundation Supported)	227202	159.47	0.00	0.00	159.47
AppKIDS (non foundation)	990152	8,631.99	0.00	0.00	8,631.99
Associated Scholarship Fund	990155	2,105.43	120.00	0.00	2,225.43
Receipt Supported Fund	990158	869.38	0.00	0.00	869.38
Foundation Funds					
Foundation AppKIDS fund (Supports 227202)	992568	2,768.12	185.00	0.00	2,953.12
Appalachian Staff Current Scholarship	993465	2,501.64	10.00	0.00	2,511.64
ASU Staff Endowed Scholarship Fund - Principal	994931	20,037.63	0.00	0.00	20,037.63
ASU Staff Endowed Scholarship Fund - Earnings	995931	4,684.73	645.93	0.00	5,330.66
Endowed Scholarship Fund - Total Assets	994931 & 995931	24,722.36	645.93	0.00	25,368.29

V. HR Update

- a. Staff Appreciation on Tuesday, 4/16/19, from 11am – 2pm, at Holmes Convocation Center.

VI. Committee Updates

a. Events Committee

- i. AppKIDS 5K – raised about \$2000. Are planning it again for next year. Committee to be convened in October/November.
- ii. Food Drive – coming mid April to early May. If you have hosted a box for other drives, we will reach out to you.

b. Quality of Life Committee – No update

c. Staff Recognition Committee – No update

d. Policy & Constitution Committee – No update

e. Fundraising Committee

- i. Dining Cards

- ii. Update about Spring Silent Auction at Staff Appreciation Luncheon – in need of auction items. Email Tammie Geldermen (gift cards)

f. Marketing Committee – What can we push on social media? Dining cards, food drive (last 2 weeks of semester), Staff Shout Outs, Exec Board announcements.

- g. Elections – Elections are done. We have elected more Senators, notifications will be going out this week. 15 or 16 new Senators joining us. Fill all available spots and have alternatives!
- h. Scholarships Committee – under new business

VII. Old Business

VIII. New Business

- a. Executive Board Elections – Each candidate gave a one sentence update about why they wish to serve. Ballots were distributed. Katie collected and the vote was counted.
 - i. Chair Elect: Kelli Wilson
 - ii. Treasurer: Chris Trew
 - iii. Secretary: Heidi Tait
 - iv. Alternative Delegates: Kalin Bradley and Sheri Clawson
- b. Scholarships Voting – Clint Coffey: Motion; Kevin Delgado: Second, Award structure approved (attach slideshow).
- c. Summer Shindig Discussion – 3rd or 4th Friday in June, 2-4pm. Discussion of this event being an event for other things. About 100 people came last year. Human Resources paid for the frozen fruit and juice for smoothies.
 - i. AppBuildsAHome is presenting suggestions on a passive fundraiser. Misty Mayfield suggested creating a lifesize tiny home cutout on rollers with Yosef in the window. Idea is to pose in the other windows. Already creating this for Orientation. Small donation to take a photo. Also text to give and information on AppBuildsAHome. Should have sign-up for construction by then as well. Discussion: Maybe a small physical distance between the event and the booth? Since it promotes use CSL, run with it.
 - ii. Overall feedback from group: possible saved parking for those who work off campus. Keep smoothie bay and popcorn machine. Possible cotton candy machine. Dunking booth?

IX. Adjournment: approved

X. Open Comments

XI. Mark Your Calendar dates

- a. Next Meeting: May 14, 2019, 1:30-3 pm. Spring Social (to replace missed holiday event). May have a speaker. Will invite newly elected Senators and Alternates. No official agenda unless we have a speaker.
- b. Staff Connect: April 25, 4-6 pm, Whitewater Room PSU – Katie's Birthday!

2019 Staff Senate Scholarships

With Your Committee

Clint Coffey

Elyssee Gibson

Katharine Johnson

patrick richardson

Mallory Sadler

Changes Made This Year

- Simplified Application for Applicant and Readers
- Incomplete Applications were Not Considered
- Not Every Applicant Received a Scholarship

Applications

- 2018-2019: 22 and all received scholarships
 - \$5820 awarded
 - \$500 maximum, \$100 minimum
 - Some applications were incomplete
- 2019-2020: 22 completed applications
 - \$3960 awarded to 11 applicants
 - \$680 maximum, \$250 minimum

Suggested Awarding

- \$680.00
- \$520.00
- \$440.00
- \$405.00
- \$350.00
- \$275.00
- \$270.00
- \$265.00
- \$255.00
- \$250.00
- \$250.00

11 Scholarships

- 3 staff members
- 1 spouse
- 7 children/dependents