

Appalachian State University Staff
Senate AGENDA
Tuesday, August 11, 2020 1:30 p.m.
Zoom



1. Agenda items for the August meeting

a. Call to Order

i. Attendance and Recognize guests

b. Approval of June Meeting Minutes- approved

c. Guest Speakers

i. Megan Hayes - AVC and Communications Officer

Thanked Chancellor, Students, Faculty and Staff for helping to share public health messages for the university.

Covid communications: accessible on App State homepage and App State coronavirus information page. All info posted has been sent to faculty staff and students. Information usually sent on Friday or Saturday. Page has link to dashboard which is updated daily
daily.appstate.edu/go/coronavirus/reporting

Q. Questions about receiving information from outside vs internal sources.
Positive CDC cases reported by external source this a week before Appstate

A. Appstate waited until all close contacts had been notified. Then families and staff of CDC were notified. This process was for those who really needed to know. CDC falls between university and public health. Appstate reported # of employees. County reports 'other' cases.

ii. Dr. Michael Behrent - Chair of Faculty Senate

Staff were extremely concerned with the Faculty Senate's budget committee recommendation, specifically the 3rd gate, see below. You can find the full report here.

"The third gate for the 25 percent reduction included the suggestion of tapping into organizational savings (including athletics) made available by being an all-online campus. This "gate" called for the consolidation and streamline of administrative/staff functions and positions to focus only

on those essential to meet the needs of an all-online campus, which could include immediate temporary furloughs of non-essential university administration positions while partially furloughing all administrators and staff functions whose job duties are reduced proportionally. This gate would also include significant reductions in all non-academic positions”

Michael apologized for the anxiety this created. Reported that email was written around July 14. The email was addressed by chancellor a few days later. Fac Senate budget committee members decided to write a list of suggestions in response to Ramsey. Report came together very quickly. Michael did not see it until the day of the meeting. That particular suggestion was not appropriately vetted. Overall context for the scenario was one that the university was facing extreme budget shortfalls and within this context, this suggestion was contemplated. Fac senate is affectively just a recommending body. It's extremely important for fac and staff to work together as much as possible.

Q. Did the statements made by fac in COB come from anyone who makes budgetary decisions in general?

A. COB fac on budget committee have an academic expertise only.

iii. Doug Banks - Associate Athletics Director for Development

Most student athletes are back. Testing is in place, completed once a week. Planning on playing full slate of games within conference recommendations. Sept 5th game will not play at Appstate. Saturday game days: will follow health and safety guidelines. Masks required in stadium. Social distancing measures in place for stadium. Working at 50% occupancy rate. Season ticket holders and students will have priority seating.

Q. Donors have asked about endzone facility

A. North endzone is moving along. That area will have to be socially distanced as well. Ready for the 2nd game.

Update on endzone facility. The Grandview space will be available in late Sept.

iv. Nick Katers - AVC for Facilities Management

Also, cochair of project management implementation team. Updates on building hours. Most are back open now. As classes start, buildings will be open 7am-8pm. Buildings may be left open until 11pm with dean's permission. Property security team will be onboarded to help with clearing buildings. Cleaning supplies- there are cleaning stations at entrance of

every building. Dry wipes and spray bottles in each classroom. Self-responsible in each classroom. Personnel will attempt to clean between each class. Signage has been hung in each building. 40 more environmental services personnel – only 6 temps have been hired. Transitions to student labor. Water fountains have been dismantled. Putting in new valves for bottle filling stations. Continue to push AIM work orders. Changing filters more frequently.

Q. concerns about capacity limits for places like the library

A. 6 foot distancing 50% occupancy at library. Will need to monitor occupancy. In addition to Legends, some classrooms that will not be used as classrooms will be used as study spaces. Octagon will sometimes be used for Geology classes and have tables outside and undercover for students to use.

Q. What computer labs will be available for students?

A. only restricted capacity- none have been closed completely.

Q. HVAC system, is it appropriate to open office windows for air flow?

A. It depends. Newer HVAC system buildings, no. They need air circulation within system.

Pam Cline, Director of Campus Dining responded to the following.

Q. It has been determined that the café in Leon Levine Hall will not be open. How about a food truck?

A. No permanent food truck at LLHS. Only on Stanford mall. Attached to grub hub app. Betty biscuits, The Cardinal, Higher Grounds, Village Inn Pizza

Any coming to LLHS? – no

Lack of food options at LHHs. Trying to get food where people are. Staffing constraints are affecting this. LLHS gave feedback that there are to be very few people in LLHS. This could change if dean gives updated numbers.

v. Paul Forte - VC for Business Affairs

Discuss parking fee decision and budget updates: recognized Staff for their hard work, especially during Covid. Reported that enrollment is still strong for fall. This makes budget scenarios less commanding. Reported that ASU was able to avoid furloughs except for in Athletics. Addressed parking options for fulltime employees, part-time employees and that cancellations are available. There are no options for staff or faculty to purchase a part time parking pass if they continue to telework.

Parking plans are still in place the same as last year. Could be reassessed next year.

Q. could parking passes be purchased later in the semester.

A. yes

Q. what areas on campus do parking fees support?

A. staff salaries, maintaining streets and stadium decks.

vi. Dr. Willie Flemming – Chief Diversity Officer

Diversity inclusion accountability meeting report. Black at Appstate student demands. Labeled ‘demands’ as ‘petitions’. Goal was to have these met within 36 months. It was clear that the student group and chancellor’s group had different expectations.

<https://diversity.appstate.edu/accountability/>

Q. Can we arrange for diversity and equity training for scholarship committee members within staff senate?

A. All trainings can be scheduled through Flemming’s office.

d. HR Update

Mark Bachmeier responds to town hall suggestions. Positive response and that we will continue to have them at least 1x monthly.

Supervisor roundtable- virtual townhall style event. Topics- what are the expectations of supervisors as we manage return to work. Non compliance of safety requirements, etc.

Refer to HR postings for updated information

Q. what if you don’t have internet at home to complete the passport every day?

A. will work on getting a clear answer

Q. faculty are being allowed face shields why can’t staff wear face shields?

A. staff can apply for request for consideration to wear face shield

Q. what does enforcement look like for the passport? Will that be covered by supervisor townhall?

A. case by case basis- dept by dept basis – no across the board enforcement

e. Chair’s Update- **postponed**

i. App Builds A Home

ii. Town Hall meetings

iii. Staff Concerns

Treasurer's Report- **postponed**

Treasure's Report	2020-2021	Fiscal Year	Year to Date		
Fund Name	Fund Number	Beginning Balance	Income	Expenses	Ending Balance
State Funds					
Operating Fund	109130	4,053.27			4,053.27
Special Funds					
AppKIDS (Foundation Supported)	227202	0.00			0.00
AppKIDS (non foundation)	990152	4,198.59			4,198.59
Associated Scholarship Fund	990155	4,506.43		1,030.00	3,476.43
Receipt Supported Fund	990158	700.35			700.35
Foundation Funds					
Foundation AppKIDS fund (Supports 227202)	992568	4,355.25			4,355.25
Appalachian Staff Current Scholarship	993465	2,541.64			2,541.64
ASU Staff Endowed Scholarship Fund - Principal	994931	20,037.63			20,037.63
ASU Staff Endowed Scholarship Fund - Earnings	995931	6,631.05			6,631.05

- f. Adjournment
- g. Open Comments
- h. Mark Your Calendar dates:
 - i. Next Meeting: Tuesday, September 2020 from 1:30-3:00 pm.