

Appalachian State University Staff Senate

AGENDA

Tuesday, December 10, 2019, 1:30 p.m.

IG Greer, Room 224



- a. Call to Order
 - i. Attendance and Recognize guests
Jenna Reed, Office of Transfer Services
- b. Approval of November Meeting Minutes
Motion to approve, no one opposed
- c. Chair's Update
Trustee Lampe had to reschedule. We will prepare questions for his rescheduled date.
Chair attended the Board of Trustees meeting last month. Career Development will move into the Student Union. Trustees voted to allow raising tuition and fees by 3%. Chancellor talked about rise to 20,000 students in Fall 2020. 351 more students on campus with others at satellite locations. The question was raised concerning a known ratio for undergraduate to graduate students. Chair will find out what is planned for the increase.
Chair attended and gave remarks at the Chancellor's Staff Recognition Luncheon. Luncheon was an intentional recognition of awards, and the Chancellor recognized those with service milestones. Second shift dinner happened and will continue.
- d. Treasurer's Report (table included)

Fund Name	Account Number	Beginning Balance	Income	Expenses	Ending Balance
State Funds					
Operating Fund	109130	5,411.60	0.00	1,116.17	4,295.43
Special Funds					
AppKIDS (Foundation Supported)	227202	10,000.00	0.00	0.00	10,000.00
AppKIDS (non foundation)	990152	3,698.59	0.00	0.00	3,698.59
Associated Scholarship Fund	990155	706.43	1,120.00	0.00	1,826.43
Receipt Supported Fund	990158	700.35	0.00	0.00	700.35
Foundation Funds					
Foundation AppKIDS fund (Supports 227202)	992568	1,937.12	482.31	0.00	2,419.43
Appalachian Staff Current Scholarship	993465	2,081.64	10.00	0.00	2,091.64
ASU Staff Endowed Scholarship Fund - Principal	994931	20,037.63	0.00	0.00	20,037.63
ASU Staff Endowed Scholarship Fund - Earnings	995931	6,232.73	153.59	36.31	6,350.01

e. HR Update

Mark reported on Service Awards. 20 years and above in 5 year increments. Policy says to recognize those in 5 year increments. There is a monetary reward, direct deposited in the 2019 December paycheck. Service Award milestones will be recognized on the HR website that will be sent out. 5, 10, 15 year recipients from 208-2019 will be recognized by HR with pins.

There are no budget updates. HR is hopeful that a budget will come in Jan and that any raises will be retroactive to July 2019.

The budget had included bonus leave that could have been used over winter break, but we don't have it. Winter break closure will include 3 days that won't include holidays. Leave will need to be applied. CSL can be used if you can use it to volunteering community. Work from home is allowed if supervisors approve. Professional Development through Lydia.com is no longer available. 3-5 online professional development modules will be available to those who want to work from home.

Paid Parental Leave FAQs are being made available. Communication to campus is coming. ASU is going live Jan 1, 2020. Up to 8 weeks as a birth parent. Retroactive to Sept. 1, 2019 for bonding time only of Parental Leave. Payroll codes for recording.

Employment Engagement Survey is coming in Jan 2020. Exactly the same survey as 2018.

Question was raised to confirm that the purpose of the closure is to save energy. It IS a confirmed sustainability effort. We are hiring a new energy manager. Remind offices to unplug space heaters. Patrick Richardson can provide numbers to show the magnitude of influence this has on our campus sustainability.

f. Committee Updates

i. Events Committee Update

Coat and Blanket drive Jan 2-Feb 9, 2020

ii. Marketing Committee Update

No updates

iii. Fundraising Committee Update

Silent Auction postponed to Dec. 11 at Chancellors Holiday Reception. All proceeds go to Staff Scholarship.

iv. Staff Recognition Committee Update

Give someone a Shout Out!

- g. Old Business
- h. New Business
- i. Adjournment
- j. Open Comments
- k. Mark Your Calendar dates:

- i. Next Meeting: January 14, 2020 at 1:30 pm. Speakers rescheduled from November: Speaker 1: Paul Forte, Vice Chancellor, Business Affairs, and Nick Katers, Associate Vice Chancellor, Facilities Management; Speaker 2: Patrick Richardson- Carbon Neutrality
- ii. Faculty and Staff Holiday Reception: Wednesday, December 11 from 4-6 in the Solarium
- iii. AppKids Superhero Run, Walk, or Fly 5k: March 28, 2020
- iv. AppBuildsAHome Days- December 18 and January 8