

# **Appalachian State University Staff Senate**

## **AGENDA**

**Tuesday, February 11, 1:30 p.m.**

**IG Greer, Room 224**



- a. Call to Order
  - i. Attendance and Recognize guests-  
Elizabeth Schiavone, RIEE, and Rawdon Marroquin, Career Development Center
- b. Approval of January Meeting Minutes  
Motion to approve, no one opposed
- c. Speaker 1: Matthew Dockham, Legislative Liaison
  - i. Showed powerpoint including Legislative Adjournment. Question was proposed: why were we as State Employees separated from other State employees in terms of raises? Matthew responded: The Legislature passed responsibility to BOG level, there is never enough money to get an increase. BOG is equipped to reward employees at a local level, but if they don't have the money to begin with, then there is none to give. Question: What happens if they (BOG) make it through April with no budget, then what happens? Response: Most legislators seem to feel comfortable riding this out until November. Question: What happens to the money left over from the 'budget' we are spending from? Response: Unsure, as this has never happened before. Question: What else is happening at the local University levels in terms of future plans? Response: Priorities are salary increases, more resources for capital projects, more resources for lab projects. An official agenda will be released soon for the legislative short session.
- d. Speaker 2: Mary Sheryl Horine, Director of IHHS Outreach, and Sherri Wilson, Director of Health Promotions for Faculty and Staff- Healthy Heart Collaborative and Chest Compression Training
  - i. <https://ihhs.appstate.edu/outreach/healthy-heart-collaborative>
  - ii. Directed our attention to the importance of Saving a Life with Chest Compression practice. Shared information on the Omar Carter Foundation. Senators were given the opportunity to practice Chest

Compressions on manikins and sign up for IHHS and Health Promotions to present a brief Chest Compression Training to their departments.

e. Chair's Update

i. Suggestion Box

1. Question: Could there be a better effort to encourage flexible work time to reduce Boone traffic. Answer: This already exists in HR. Chair will share Flexible work time form in campus email.
2. New dorms were reported being built with minimum building standards. There are Green built.org signs are around fence. Why? Chair is looking into this.

ii. Administrative Assistant Update

Position is currently posted on the website. 10 hours per week.

iii. Kelli- UPPC Update

Brief meeting, Provost and Lee Ball welcomed the group. The main focus of the meeting was the timeline. Final draft to BOT by June 2020.

iv. Committee for App Growth in the process of being built.

Chair will participate and report to the group.

v. The 2020 UNC System Employee Engagement Survey is live. Deadline to complete the survey is February 18, 2020. All employees are encouraged to complete the survey.

vi. Staff Senate scholarships are open. Click here for additional information and to complete the application online:

<https://staffsenate.appstate.edu/service-projects/staff-senate-scholarships>

f. Treasurer's Report (table included)

Fund Name	Account Number	Balance	Income	Expenses	Ending Balance
State Funds					
Operating Fund	109130	4,295.43	0.00	0.00	4,295.43
Special Funds					
AppKIDS (Foundation Supported)	227202	0.00	0.00	0.00	0.00
AppKIDS (non foundation)	990152	3,698.59	0.00	0.00	3,689.59
Associated Scholarship Fund	990155	2,026.43	2,080.00	0.00	4,106.43
Receipt Supported Fund	990158	700.35	0.00	0.00	700.35
Foundation Funds					
Foundation AppKIDS fund (Supports 227202)	992568	2,907.25	0.00	0.00	2,907.25
Appalachian Staff Current Scholarship	993465	3,982.64	112.00	0.00	4,094.64
ASU Staff Endowed Scholarship Fund - Principal	994931	20,037.63	0.00	0.00	20,037.63
ASU Staff Endowed Scholarship Fund - Earnings	995931	6,350.01	323.24	0.00	6,673.25

g. HR Update : Follow up on question about flexible scheduling. Could there be a broader effort on the part of ASU to encourage people to come to work earlier

and leave earlier to avoid traffic. We know we need to work our way toward policies that support work life balance. Inside Appalachian: The Chancellor addressed salary increases and tasked Human Resources to look at what can be done for increases if no budget. Not as much discussion about staff as increases for faculty. In reality there is no budget, no ability to do annual raise process because authority has to come from BOG. Everything is contingent on getting a budget. Chancellor reiterated that even if there is no budget then we still need to have done everything we can to assess what we can do under our discretion. Criteria: salary increases for labor market consideration? Equity consideration? Salary compression? People assume more responsibilities and can be paid more for their work. Question: Is bonus leave still on the table? Response: It's still Legislative dependent.

h. Old BusinessNew Business

- i. Events Committee Update: pet blankets/towels needed for the Watauga Humane Society. AppKIDS 5K on March 28, 2020. Sign up to race or volunteer.  
<https://conferences-camps.appstate.edu/adult-programs/2020-appkids-5k>  
[https://docs.google.com/forms/d/e/1FAIpQLSeH2dmmhDaDrMQPSwluYipVWRe7mK\\_NNiY96qBuLb43VIUB2w/viewform](https://docs.google.com/forms/d/e/1FAIpQLSeH2dmmhDaDrMQPSwluYipVWRe7mK_NNiY96qBuLb43VIUB2w/viewform)
- ii. Marketing Committee Update: Committee continues to post events on Twitter, FB, and other social media platforms. Staff Senate website is being refurbished
- iii. Fundraising Committee Update: need more members. iBackAPP day is now open to the entire community. Need sponsorship for the Staff Assembly golf tournament. Silent Auction is during the Staff appreciation lunch on April 7th. Donations being accepted. This auction benefits AppKIDS.
- iv. Staff Recognition Committee Update- none

i. Adjournment motion

j. Open Comments

k. Mark Your Calendar dates:

- i. Next Meeting: March 10, 2020 at 1:30 pm. Speakers TBD
- ii. Spring Faculty Staff Meeting: February 14 at 2 pm, with Staff Connect following in the Solarium from 3-5 pm
- iii. AppKids Superhero Run, Walk, or Fly 5k: March 28, 2020- registration and volunteer signups open now
- iv. Staff Appreciation Event: Tuesday, April 7 11-2