

Appalachian Staff University Staff Senate
Agenda
Tuesday, November 12, 2019, 1:30 pm
I.G. Greer, Room 224



1. Agenda items for the November meeting -
 - a. Call to Order
 - i. Attendance and Recognize guests
 - ii. Hybrid Meeting with in-person and online attendees due to weather
 - b. Approval of October Meeting Minutes
 - Postponed until December due to bad weather
 - c. Speaker 1: Paul Forte, Vice Chancellor, Business Affairs, and Nick Katers, Associate Vice Chancellor, Facilities Management -no speakers due to amended agenda- Postponed until January due to bad weather
 - d. Speaker 2: Patrick Richardson- Carbon Neutrality- no speakers due to amended agenda- Postponed until January due to bad weather
 - e. Chair's Update
 - Staff Assembly report
 - University System President Search- the committee is rewriting a job description and priorities for President position. Accepting feedback now. We will send out the staff link with senator updates and need everyone to complete the survey.
 - Budget updates- House Bill 231 contained 0.5% raise and 5 days bonus days. It's been vetoed. Not equal to raises for other state employees. There is still no state budget.
 - Employment reclassifications have been lifted by the system office.
 - Salary compression- Chancellor's Cabinet addressed this by asking us to take the issue to Staff Assembly, and the system office responded that they are not funding any across the board funding fixes here. System Office says campuses need to fix this on their own.
 - Paid parental leave- more guidance was provided. Employees must work for 12 months, at least ½ time, prior to claiming leave. Can have temp time included in that 12 month requirement. Must be implemented by campuses by March 31, 2020.

- Health Insurance- Open enrollment open until Nov. 19, 2019
- System is looking at a policy for temporary employment- Policy will be applied across the state.
- Possible Career Banding changes- will know more by middle of next year
- Engagement survey coming in Jan 2020. 50% response rate across all campuses last year. Hoping for increased participation this year.
- Chancellor's Cup Golf Tournament- Staff Assembly fundraiser for Royster scholarship, will take place Wed. May 13, 2020. CSL can be used if volunteering. Bonus/vacation can be used if playing. Takes place on Tobacco Road in Sanford NC
- Adverse weather policy considerations- Staff Assembly sent a letter to President Roper asking for a policy reconsideration. Received a response back that it is understood and they are willing to consider a more flexible solution.
- Post Office update: Work at post office significantly rises due to personal orders around the holidays. Memo will go out explaining difficulty and asks that employees only take delivery on items relevant to their offices at work.
- Suggestion box questions-
 - Phased retirement for Staff. Why don't we have it? It's not an option for staff, only for faculty.
 - Why can't we put a crosswalk in front of JET? DOT controls River Street and rejected proposals for crosswalk.
 - Composting- why doesn't food services bring a compost bin to all catered events? Trash receptacles cannot be brought to events IF food is brought along as well. Looking into this for other possibilities.
- We have a new website!
- Chancellor's office- Staff Services award luncheon takes place of staff breakfast awards for those over 20 years of service. Invites are being sent out now.
- Scholarships and Elections committees needed. Mallory will send out a Google Form for signups
- Dining cards are here! \$40.00 each. See Chris to get some to sell.

f. Treasurer's Report (table included)

Fund Name	Account Number	Beginning Balance	Income	Expenses	Ending Balance
State Funds					

Operating Fund	109130	5,464.58	0.00	52.98	5,411.60
Special Funds					
AppKIDS (Foundation Supported)	227202	2,525.00	7,475.00		10,000.00
AppKIDS (non foundation)	990152	8,631.99	2,566.60	7,500.00	3,698.59
Associated Scholarship Fund	990155	706.43	0.00	0.00	706.43
Receipt Supported Fund	990158	-603.31	1,303.66	0.00	700.35
Foundation Funds					
Foundation AppKIDS fund (Supports 227202)	992568	6,083.00	3,329.12	7,475.00	1,937.12
Appalachian Staff Current Scholarship	993465	2,071.64	10.00	0.00	2,081.64
ASU Staff Endowed Scholarship Fund - Principal	994931	20,037.63	0.00	0.00	20,037.63
ASU Staff Endowed Scholarship Fund - Earnings	995931	6,280.31	0.03	47.61	6,232.73

- g. HR Update
- h. Old Business
- i. New Business
 - i. Events Committee Update
 - Coat/Humane Society Society drive coming in Jan/Feb 2020
 - AppKIDS day 12/8/19 was a success
 - ii. Marketing Committee Update
 - Will work on spreading news and posting on FB and twitter
 - Ideas about Staff Senate website- meeting on Tuesday, November 17, 2019
 - iii. Fundraising Committee Update
 - Solicitation letter has been updated, but needs to be reviewed, is on hold
 - Donations still needed for 11/23 silent auction event
 - Master list of items we have or want to have- will share with group
 - iv. Staff Recognition Committee Update
 - Biggest month ever- 150 got a shout out
 - v. Scholarships Committee Signups
 - vi. Elections Committee Signups

- j. Adjournment
- k. Open Comments
 - Office of Sustainability – see Jim Dees if you have interest in the campus climate action working group(s)
- l. Mark Your Calendar dates:
 - i. November 23: Silent Auction at Game
 - ii. Staff Holiday Reception: Tuesday, December 10 from 4-6 pm
 - iii. Tuesday, Dec. 10, 2019, next Staff Senate meeting: Trustee Scott Lampe will present, followed by a Holiday Gift Exchange, Gift exchange limit less than \$10