

**Appalachian Staff University Staff Senate**  
**Agenda**  
**Tuesday, September 10 , 2019, 1:30 pm**  
**I.G. Greer, Room 224**



- I. Call to Order
  - A. Attendance and Recognize guests
- II. Approval of August Meeting Minutes -approved
- III. Guest Speaker 1: Tony Bates and Charlie Wallin- Food Services presented a handout (Lunch Made Easy/ Hors D'oeuvres Made Easy) pertaining to how catering proposes to work within departmental budgets. This will be posted on the website and sent out in minutes. Chef Tony Bates explained pricing and menu options. The question was asked about beverage purchase and for clarification on how much beverage is paid for in ounces versus how much you get. This decision was made to avoid waste and be more efficient. Express menu pick up does not include paper products.
- IV. Guest Speaker 2: Misty Mayfield- App Builds a Home  
Kayla McDougle- PowerPoint presentation. Campus community partnership with Watauga Habitat for Humanity. House will be App designed, funded, and built. Fundraising goal \$60,000. AppBuilds a home is at \$30,000. The \$60,000 goal is ½ price of actually what it takes to build a home in Watauga. Framing materials have been donated. Partner family has been selected. Barker family has begun to work on another habitat home and fit the selection process. Solar panel conversation will happen between Misty and Jim Dees. Fundraising opportunities shared; bowling, AMB night, and Road Trip Crazies to work on the home construction. Appbuildsahome.appstate.edu. Community Service Leave can be used for a scheduled weekly work day.
- V. Chair's Update
  - New Hire Orientation sign up
  - Fundraising and Events committee still need Senators to serve
  - Questions for Chancellor's meeting- please email to MalloryMallory reported about Clear Pricing network. Open enrollment has a shorter window. No salary decisions have been made for UNC system state employees. Paid parental leave- action presented to governors. HR is monitoring this and will send updates. Anonymous suggestion box comments have been forwarded.
- VI. Treasurer's Report  
Receipt supported fund negative balance will be corrected by funds transfer, as they pertain to an expense charged there by accident. Dining cards are still for sale \$20.

Fund Name	Account Number	Beginning Balance	Income	Expenses	Ending Balance
State Funds					
Operating Fund	109130	5,692.00	0.00	0.00	5,692.00
Special Funds					
AppKIDS (Foundation Supported)	227202	2,538.00	0.00	0.00	2,538.00
AppKIDS (non foundation)	990152	8,631.99	0.00	0.00	8,631.99
Associated Scholarship Fund	990155	900.43	220.00	534.00	586.43
Receipt Supported Fund	990158	1,331.86	0.00	1,934.99	-603.13
Foundation Funds					
Foundation AppKIDS fund (Supports 227202)	992568	2,538.00	0.00	0.00	2,538.00
Appalachian Staff Current Scholarship	993465	2,531.64	20.00	0.00	2,551.64
ASU Staff Endowed Scholarship Fund - Principal	994931	20,037.63	0.00	0.00	20,037.63
ASU Staff Endowed Scholarship Fund - Earnings	995931	6,631.05	0.00	0.00	6,631.05
Endowed Scholarship Fund - <b>Total Assets</b>	994931 & 995931	26,668.68	0.00	0.00	26,668.68

## VII. HR Update

Mark reported SHRA salary scorecard will be presented next month. Cross campus comparison with market value rates. We are among the lowest paid across NC campuses. We do not have a budget, and we don't know when we will have a budget. Raises will hopefully be retroactively applied. Paid parental leave will most likely be approved by the Board of Governors with a comparable plan to that of employees who report directly to the Governor. State Health Plan discussion- begins Nov. 2 for 2 weeks. Must take action. Single sign on will be applied this year! Clear pricing plan: uncertain about future of plan. For now we use the Network.

Questions from Mallory- University has priority to raise faculty salaries. The raises the Chancellor discussed at the Faculty Staff Meeting are specific to Faculty only.

Suggestion box question about Staff Breakfast- Staff Breakfast is not coming back.

Reasons: to prepare 750 breakfast is too much and inconsistent with mission. Staff Excellence Awards got moved to bigger venue and stage. Service milestones- Chancellor Everts wants this to be a Chancellor's event, it's been moved to her office with an ad hoc committee for planning. Issue- too big of a gap during fall semester with no staff recognition. What can be done? Suggestions are welcome. Appreciation given to Mark. Audra Vaz reported to staff senate that  $\frac{1}{3}$  of staff/faculty give back to

Appalachian and asked for recommendations on how to thank these staff who give back that can be meaningful.

VIII. Committee Updates

A. Events Committee Update

Chris Nault & Karen McGuire- new co-Chairs

B. Marketing Committee Update

Vivek Shastry, Chair- immediate goals: staff senate website revamp, communication plan, develop consistency plan

C. Fundraising Committee Update

Audra Vaz, Chair- Fall silent auction in the works, Donations and funds raised support Appkids, Staff Scholarships, and KUDOS fund: presented consolidating this as twice/year campaign and asked what Senators think of this. Concerns? Send to committee by Friday. If your committee needs fundraising, talk to Audra Vaz.

D. Staff Recognition Committee Update

Chris Trew- business as usual  
Melissa Daniel is Chair

IX. Old Business

X. New Business

A. On Campus Committee Signups- Mallory will email out vacancies in a separate email

B. AppKids Update- Need Chair and Co-Chair

Kara Harmon shared that she is out of compliance by serving for more 3 years as chair. Asked for someone who can serve as chair and co-chair.

XI. Adjournment

XII. Open Comments

XIII. Mark Your Calendar dates:

A. Next Meeting: Tuesday, October 8, 1:30-3 pm, Speakers DeJon Milbourne- Student Government Association; Global Engagement Council leadership requesting feedback on strategic plan

B. Staff Connect: Thursday, October 3, 4-6 pm

C. Homecoming: October 18 and 19