Appalachian State University Staff Senate Minutes  
Tuesday, June 10, 2014  
Linville Falls Room, Plemmons Student Union

Actions:
- Chancellor Peacock's Celebration, Friday, June 27th at 8 p.m. Schaefer Center

Announcements:
- Still need Chair Elect! – Consider getting involved.

Mark your calendar:
- Next Staff Senate Meetings: July 8, 2014; August 12, 2014
- Special events

Attendance:
Present: Anderson, Carol; Burleson, Sheila; Childers, Eriin; Church, Lynn; Dale, Patty; Dehus, Sydney; Eckerd, Monique; Hicks, Sandy; Hoffman, Kate; Jones, Kim; Love, Amy; Mann, Kathy; Marshburn, Jason; Mitchell, Andrea; Paige, Russell; Sanders, Amy; Scarborough, Barbara; Snook, Kevin; Tedder, Jamie; Trivette, Cindy; Whittington, Kathy; Ziegler, Cathy

Excused: Grant, Tony; Ray, Kathy; Smith, Janice; Tibbett, Debi

Absent: Barbee, Diana; Bentley, Teresa; Berry, Elaine; Broere, Courtney; Calderwood, Barbara; Carpenter, Erin; Carter, Kim; Carter, Leslie; Chambers, Robin; Craft, Betsy; Deas, Kathy; Eggers, Gloria; Eldreth, Chelsie; Eller, Peggy; Gaine, Courtney; Gill-Johnson, Sali; Gragg, Debbie; Creene, Carole; Gryder, Alice; Harmon, Kara; Harrison, Kathy; Hicks, Loyd; Huffman, Julie; Hyle, Eddie; Hyle, Kristin; Jamison, David; Kane, Sheryl; Kuhn, Dawn; Lovin, Denise; Lowenberg, Diane; Lunsford, Mark; Lyons, Danna; Marsh, Clinton; McCaffrey, Kerri; McCormick, Marty; Merrell, Donna; Moore, Lisa; Parnell, Regina; Perry, Amanda; Piazza, Joseph; Probst, Elizabeth; Ragan, Greg; Reese, Joyce; Richards, Brooke; Riedl, Tess; Roach, Roy; Saunders, Shannon; Sharbaro, Katherine; Scott, Cathy; Seatz, Janet; Travis, David; Triplett, Debbie; Walker, Pam; Wallin, Charlie; Waters, Robin; Watson, Lisa; Wolcott, Kelley; Wyatt, Jeni; Young, Vickie

Visitors: Booker, Jeremy (Electronic Student Services)

Minutes:
1) Meeting was called to order by Kevin Snook at 1:30 p.m.
   Kevin stated that there were not guests to recognize, but there were three (3) new Senators to welcome.

2) Approval of minutes: ... motioned to approve the May 13, 2014 meeting minutes, seconded by ...
   The May 13, 2014 Staff Senate meeting minutes were approved by general consent with no changes:
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3) **Treasurer’s Report**: Carol motioned to approve the May treasurer’s report, seconded by Barbara. Treasurer report was approved by general consent.

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<tr>
<th>Account Name</th>
<th>Account Number</th>
<th>Balance</th>
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4) **Kevin Snook** recognized the 2013-14 outgoing officers and thanked them for their service. Each officer was presented with a plaque and a travel mug.

Kevin Snook, Chairperson; Amy Sanders, Chair. Elect; Lynn Church, Vice Chair.; Amy Love, Secretary; Monique Eckerd, Treasurer; Katherine Sbarbaro, Immediate Past Chair.

5) **The new 2014-15 officers were inducted by Kevin Snook and took the oath of office**:

Amy Sanders, Chairperson; Sydney Dehus, Vice Chair.; Janice Smith, Secretary (absent); Kerri McCaffrey, Treasurer; Russell Paige, 1st Staff Assembly Alternate; Katherine Sbarbaro, 2nd Staff Assembly Alternate.

6) **Chair’s Update**:

• Amy Sanders thanked Kevin for his work as Chair and presented him with a signed golf hat being that Kevin did not want a plaque.

• Chancellor’s Cup Golf Tournament for the UNC Scholarship Fund will take place on June 18th at the Lonnie Poole Golf Course in Raleigh, NC. If you want to volunteer and use Community Service Leave, contact Kevin to make arrangements. This is the third year for the tournament and will raise funds for UNC Staff to apply for scholarships to continue their education and/or professional development.

• **Staff Assembly Update**: The Faculty/Staff Assembly Retreat will take place before the Chancellor’s Cup Golf Tournament.

• **HR Director Update**: The Senators were reminded to review the videos of the candidates and submit their feedback by Friday, June 13th on the Staff Senate web-page.
7) **HR Update:** Angie Miller was not in attendance to submit an update.

8) **Committee Updates:**
   - Winter Closing (closing.appstate.edu) There was a question about staff working from home and what they authorization they needed to obtain. Amy will check with Angie and Warren for the answer.

9) **Old Business:**
   - Membership – Need a Chair Elect
   - Chancellor Appreciation – Kathy Whittington reminded the Senators that tickets were still available for the Chancellor Recognition event on Friday, June 27th at the Schaefer Center (8 p.m.) celebrating Chancellor and Mrs. Kenneth Peacock.

10) **New Business:**
    - New Hire Orientation – Volunteers are needed to attend the Orientation on the first Wednesday of each month to give highlights of Staff Senate with a question/answer presentation. Sandy Hicks passed around the sign up sheet.

11) **Kudos** – To Kathy Deese (absent) for her responsibility for ordering the food for the meetings. Erin Childers volunteered to take on the responsibility for the coming year.

12) **Open Comments** –
    - Reminder to obtain tickets for June 27th and the next Staff Senate meeting will be on July 8th at 1:30 p.m.

The October meeting scheduled for October 14th will be moved to October 21st.

13) **Adjournment** – ... made a motion to adjourn. The meeting adjourned at 3 pm.

Respectfully submitted,

Janice Smith, Secretary