MEMBERS PRESENT: Carol Anderson, Diana Barbee, Chris Bledsoe, Sheila Burleson, Erin Carpenter, Carol Carpenter-Stoudt, Bob Charlebois, Karen Clark, Monique Eckerd, Micah Fairchild, Jane Fitchlee, David Freeman, Sandy Hicks, Natalie Hill, Eddie Hyle, Kristin Hyle, Adam Jones, Kim Jones, Tami Johnson, Sheryl Kane, Loretta Link, Diane Lowenberg, Kathy Mann, Jennifer Maxwell, Patrick McCoy, Richard McKevitt, Jackie McInturff, Seth Norris, Amy Sanders, Katherine Sbarbaro, Barbara Scarborough, Kathy Scott, Janet Seatz, Jamie Seay, Jamie Tedder, David Travis, Marlena VanVliet, and Cathy Ziegler.


Staff Council President, Bob Charlebois, called the meeting to order at 1:35 pm.

Approval of October 12 minutes. Motion made by Amy Sanders. Seconded by Barbara Scarborough. Motion passed. Minutes were approved.

Treasurer’s Report – Update on AppKIDS account.

Dr. Ken Peacock – Guest Speaker

Chancellor Peacock updated the staff council on the budget from his recent visit to Chapel Hill. No money has been recalled. The budget cuts are about 5%-10%. The money for ASU has been set aside in case of a reversion of the state funding. There is no discussion of furlough. There is money for this year but all administrators doubt it will be available next year.

Two things are most important to Dr. Peacock. One is to protect the academic integrity of the university. This does not just mean faculty but staff positions to support the academic system. The second priority is to protect all jobs at Appalachian. He does not want to lay people off and does not to hire new people without guarantees of funding for them next year.

Dealing with the economic cuts is difficult. If there is no money coming into the state system, there is no money available to allocate to the university system. Possible solutions to the budget cuts would be increased class sizes, canceling travel and supply purchases, reduced enrollment numbers. He again stated there is no discussion of RIFs or furloughs. He also clarified that there is no micromanaging from the administration in Raleigh. Chancellor Peacock wants to protect jobs at all levels and he has some leeway in just how the money that comes to ASU is appropriated.

Constitution

Brief discussion. Vote passed.

By-Laws

Brief discussion. Lorreta Link made the motion to add “faculty senate office” to the by laws.
Vote was on the by laws as amended. Vote passed.

**Human Resources – Patrick McCoy**
Follow up on the Office of State Personnel director’s visit to ASU 1 year ago from Marlena VanVliet’s question. Many questions were raised about our voice being heard.

Voluntary shared leave policy is being drafted to allow employees to share sick leave as well as vacation leave.

The University safety council meeting today – introduced a fitness for duty policy. A copy of the policy will be provided to staff council members. Possible preventative measures in place to help avoid situations like Virginia Tech. Fitness for Duty is mental and physical well being.

**ELF** $14,900 funding. Waiting list is only 2 now. After Thanksgiving, Patrick and Bob will prepare another “ask” for ASU employees to help fund the program to allow aid for heating bills expected this winter. Special thanks to Larry Nance for providing the interest from the foundation fund to go to the ELF fund.

Marlena VanVliet made the suggestion that instead of sending small gifts to co-workers, she is going to donate to the Emergency Loan Fund (ELF) and send cards to her co-workers indicating that a donation was made in their honor. Bob noted that this money does not go away. It helps a state employee and is repaid by that employee to the fund to help another

**Fundraising – Jennifer Maxwell:**
AppKIDS goal was exceeded.

5K Run/Walk was canceled for lack of participation and lack of interest. Volunteers are needed. Carol Anderson made the suggestion to make the date available well in advance to advertise more. Folks would like to be involved but did not know far enough in advance to participate. Jennifer will provide more information about the Spring date soon.

T-Shirt sales at the Appreciation Breakfast for $5. They raised $52.

Dining Cards will be available before Thanksgiving. Jennifer will send an announcement soon about the details.

Dr. Rahmad Tashakkori, Computer Science professor, sponsors a Soccer Tournament each year. He has graciously offered to host another tournament in the spring and to donate all proceeds to the Staff Council Scholarship fund. This tournament will be a Faculty/Staff Team vs Student team. More details are forthcoming.

**Coat Drive Update – Chris Bledsoe:**
The Hunger and Health Coalition director, Compton Fortuna, addressed the council with their needs and thanked the Staff Council for providing coats and other items to them. We are glad to announce the Hunger and Health Coalition has partnered with ASU Staff Council on the Coat Drive. As of today, we have 42 coats, and other various clothing items. Goal is for 400 coats. If staff council members want to set up a box in their department or area – email Chris Bledsoe. The Coat Drive runs until December 10, 2010.
The Hunger and Health Coalition can also use empty pharmaceutical bottles and plastic bags.

**AppKIDS – Cathy Ziegler:**
Have everything needed for this project. We exceeded the money, have shoppers, drivers and extra volunteers. Great job everyone!

**Banner Update Issue – Cathy Ziegler:**
Cathy and Seth attended the Safety Council meeting this morning. They are investigating why the system went down and why. The IT folks need our support to put the system down for 48 hours once a year to test. The Safety Council has been charged with developing a support system for IT to avoid an extended outage as what happened last week. Cathy asked if you have suggestions as to when to have IT have the 48 hr shut down, please email her.

**Staff Assembly Alternate – Bob Charlebois:**
Following a very close vote by ballot, Jamie Tedder was elected as the new staff assembly alternate.

**Door Prize – Bob Charlebois**
Bob drew Chris Bledsoe’s name for the Chilli’s Cash gift certificate.

**Announcements:**
1. Next month is the “mini holiday” get together. If you want to participate in the gift exchange, please bring something from home or a $5 purchased gift. It was requested that there be no “gag” gifts this year.
2. The next regular SC Meeting will be held on Tuesday, December 14, 2010 at 1:30 pm (Confirmed) 137AB Calloway Peak / Macrae Peak.

The meeting was adjourned at 3:10 pm.

Respectfully submitted,

Carol Carpenter-Stoudt
Staff Council Secretary