Appalachian State University Staff Senate Meeting Minutes
Tuesday, November 14, 2017
Location: IG Greer room 2224

a. Call to Order - Carole Greene called the meeting to order at 1:33pm
   i. Attendance and Recognize guests - No guests - New members
b. Approval of October Meeting Minutes - Minutes approved No Changes
c. Guest Speaker, Matthew Dockham, Dir. of External Affairs and Community Relations - Unable to attend
d. Chair’s Update
   i. University Committee Openings - still have some openings. If you’re interested, please contact Carole Greene
   ii. Dining Passes Staff Scholarship Fundraiser coming soon, need volunteers to sell - increased our goal
       1. Sent around a sign-up sheet to sell the cards - if interested, please contact Katie Howard
   iii. BoT meeting - December
   iv. Staff Assembly - SHRA Career banding
e. Treasurer's Report (table in agenda)
   i. Met/exceeded goal for AppKIDS fundraising
   ii. AppKIDS day is FRIDAY
   iii. Purchased dining cards and vests
f. Old Business
   i. Bylaw Revisions
       1. Better definition of “areas”
       2. Discussion:
          a. Call them divisions as opposed to areas
          b. Carole reviewed the proposed changes with the group
          c. Will send out a “clean” version of the bylaws for folks to vote in December
g. New Business
   i. Dining Cards
   ii. Display new vest
h. Committee Updates
   i. Events
       1. AppKIDS (Kara Harmon and Katie Howard)
a. Friday 11/17
b. Need about 10 more shoppers

2. Coat Drive (Kalin Bradley and Katie Howard)
3. 5K Subcommittee (Katie Howard)
   a. Partnering with Parent to Parent Spooky Duke 5k
   b. If you’re interested in the 5k committee, the next meeting is Thursday, 11/16 at 9:30
   c. Date is April 7 at 9am

ii. Quality of Life - No Updates

iii. Staff Recognition- Chris Trew
   1. Model Mountaineer Program
   2. Still going to use the Staff Shout-outs
      a. Use the link on the staff senate website to nominate
      b. Hoping to kick it into gear January 1st - handing out promotional cards to hand out at orientation, staff connect etc
      c. If you get a shout out, you’re put into a pool to win something from the bookstore

iv. Safety Council - No Updates

v. Policy and Constitution - Carole Greene - bylaws update

vi. Fundraising (Tammie Gelderman)
   1. Silent auction brought in $1,022
   2. Concessions - one more game coming up December 2

vii. Marketing
   1. New facebook page
   2. Sandy Hicks sent around the sign up for the new employee orientation presentation

i. Human Resources Update, Mark Bachmeier
   i. Discussed changing IT professionals from SHRA to EHRA
      1. Classification solution to a compensation problem
      2. Current employees will have a choice, and any vacancies will automatically be EHRA
      3. Winter break closure - only one day not covered by a holiday

j. Adjournment - Meeting adjourned 2:40pm

k. Open Comments
   i. Patrick richardson - staff development update - scholarship rubric change
   ii. Thursday is Staff Connect

l. Mark Your Calendar dates
   i. Next Meeting: Dec. 12 2017: Staff Senate Holiday Party. Bring a White Elephant gift valued $10 or less