

**Appalachian State University Staff Senate
Meeting Minutes**

Tuesday, August 8, 2017



Location IG Greer Room 224

1. **Call to Order** – Meeting called to order by Carole Greene at 1:30pm
 - a. Attendance and Recognize Guests – Pam Cline, John Eckman, Lorraine Childers
2. **Approval of June Meeting Minutes** – The June 13, 2017 meeting minutes approved with no changes
3. **Chair’s Update** – Carole Greene
 - a. Senator Orientation
 - i. Carole introduced the goals for the 2017-2018 year for staff senate as outlined by the executive board: Leadership development and engagement, communication, and staff recognition. The role of the staff senator is to: build community, serve as an advocate, be a resource, engage with staff, and serve the community.
 - b. Staff Assembly update
 - i. Carole discussed the recent staff assembly meeting in July. They discussed the free speech bill, staff assembly website, and the importance of not looking at the sun during the eclipse (don’t do it!).
 - ii. Mark Bachmeier addressed the bonus leave allotted to staff and outlined that it cannot be paid out, but it will carry over to next year if not used.
 - iii. Carole Greene discussed the upcoming system wide equivalent of the quality of life survey that is slated to go out in January or February, 2018.
4. **Treasurer’s Report** – Katie Howard shared the following balances and discussed any changes:

Account Name	Account Number	Balance
State Account		
Operating Fund	109130	5,692.00
Special Funds Account		
Associated Scholarship Fund	990155	345.43
Receipt Supported Fund	990158	1,275.39

AppKIDS (non foundation)	990152	2,682.11
Foundation Accounts		
Foundation AppKIDS fund	992568/227202	6,108.03
Appalachian Staff Current Scholarship	993465	866.64
ASU Staff Endowed Scholarship Fund - Principal	994931/995931	20,037.63
Endowed Scholarship Fund - Total Assets	994931/995931	24,671.53

5. Special Campus Announcement – Bookstore and Food Services

- a. John Eckman, the new director of Auxiliary Services, presented to the group about the new initiative to offer discounts to staff and faculty this fall semester. Beginning Thursday August 10, staff/faculty will receive a 10% discount at food services. You can either put money ahead of time onto your AppCard express account, or set up payroll deduction. This discount will also be available at the markets. On Thursday, August 10, food services will host an appreciation event at the Bookstore and provide a free hot dog lunch (noon - supplies run out).
- b. The Bookstore and Food Services are introducing “Fan Fridays” where staff are encouraged to wear their Appalachian gear to work on Fridays. Lorraine Childers presented to the group about the 35% discount for faculty and staff at the bookstore. Fan Friday events will be held on the first floor, with some books included in the sale.
- c. Pam Cline, Director of Food Services, encouraged the group to participate in Fan Fridays and to follow Food Services on social media to learn about new events and discounts for the fall semester.

6. Committee Updates – Carole Greene circulated a sign up list for staff senate committees

- a. Events
 - i. AppKIDS
 - 1. Katie Howard discussed the fundraiser for AppKIDS at Appalachian Mountain Brewery and their Pints for Non-Profits program. With the purchase of any drink (includes soda), you can put a chip in the AppKIDS box during the months of August and September, and AppKIDS will get a check. Also, on Wednesday August 16 and September 27 from 6-8pm there will be an AppKIDS “Share Night” with a silent auction.
 - 2. Katie Howard also passed around a sign up list to host a box to collect AppKIDS school supplies in addition to collecting coats for the coat drive in September.
 - ii. Coat Drive
 - 1. The coat drive will be held from September 27 – October 13 and will benefit the free store at University Sustainability.
 - iii. Fall Move-In
 - 1. Paul Wilson discussed fall move-in and said he has all volunteer slots filled. Paul encouraged volunteers to please not pass out water as they ran out quickly last year.

- b. Quality of Life – Jim Dees
 - i. Jim announced that the group is now switching gears to review and present the data gathered from the quality of life survey. He will present the report to staff senate and take feedback as to what the next steps should be.
- c. Staff Recognition – No updates
- d. Policy and Constitution – No updates
- e. Fundraising – Tammie Gelderman
 - i. Tammie discussed the beginning of working concessions for home football games and made the call for volunteers. Each game needs at least 10 volunteers, aged 19 and over. Watch your email for updates and volunteer sign-up as the first game is fast approaching. Tammie also discussed the fall breakfast silent auction which will focus on staff made goods.
- f. Marketing – No updates
- 7. **Old Business** – No old business
- 8. **New Business** – Carole Greene
 - a. Carole introduced a proposal to revisit the way we elect senators. Due to time constraints, Carole will formalize the proposal and distribute to senators to be discussed in the September staff senate meeting.
 - b. The Executive Board proposes to change the make-up of the executive board by removing the vice chair position and moving these duties to the chair-elect. Proposed that these changes take effect in the 2018-2019 year.
- 9. **Adjournment** – The meeting was adjourned at 2:38pm
- 10. **Open Comments**
 - a. Rachel Butts presented to the group about the latest safety council meeting and some new safety initiatives they'll be testing with needle boxes. House calls will be September 6 so please check your email to sign up.

Mark Your Calendars:

August 25 – Faculty and Staff Meeting 2:00pm in 420 Parkway Ballroom, PSU

Next Meeting:

Tuesday, September 12 1:30pm IG Greer rm 224

Respectfully submitted,

Kalin Bradley, Secretary